

Founding Chair of the Rita and Navin Dimond Department of Hotel Management

Position Number: F00640

Salary for Announcement: The salary range for this position is \$135,000 – \$149,000. The final salary will be commensurate with education and experience.

Employee Category: Faculty

Department: School of Hospitality

Position Summary:

The Metropolitan State University of Denver School of Hospitality is seeking a full-time tenured faculty member to chair a department of undergraduate programs in hospitality including Hotel Management, Event and Meeting Management, Hospitality Leadership, and Brewery Operations. Strong candidates will be skilled in leadership, management, faculty development, scholarship, and teaching.

The University is particularly interested in applicants who have experience working with students from diverse backgrounds and a demonstrated commitment to improving access to higher education for under-represented groups. MSU Denver is an equal opportunity employer and encourages women and racial and ethnic minorities to apply.

Duties/Responsibilities:

The Department Chair serves as the chief representative of the department and provides leadership in assigning teaching duties consistent with enrollment management needs of the School of Hospitality and each faculty's assigned teaching responsibilities. The Duties/Responsibilities of the Department Chair include:

1. Establish and oversee an effective governance structure within the Department, including the creation and use of committees;
2. Develop and implement the Department's short- and long-term goals in alignment with the University and Department's vision, mission, and values;
3. Manage department resources – financial, physical and human including enrollment management, department budget management, faculty and staff;
4. Oversee custody and authorized use of University property charged to the Department and the assignment of Department space and facilities;
5. Evaluate approximately fourteen departmental faculty and staff performance;

6. Promote academic standards relevant to faculty, students, curriculum, and Teaching and Learning;
7. Assist in and oversee curriculum development and implementation aligned to School of Hospitality mission, vision, and values.
8. Provide effective management and direction to Affiliate and Category II faculty, support staff, and student workers.
9. Establish effective external relations and programs with constituencies such as alumni, advisory committees, and industry, as appropriate
10. Advocate for the Department professionally with peers, Deans, Provost, and others.
11. Prepare required accreditation, program review, and assessment reports for the university and outside agencies as necessary
12. As faculty, Department Chairs retain all the rights and responsibilities associated with their faculty position. Chairs will agree to an apportionment of time devoted to teaching, scholarly activities, and service.
 - a. Teach at least three credit hours per year, and
 - b. Engage in scholarly and service activities appropriate to their faculty status.
13. Commit to a three-year term and are eligible for reappointment of consecutive 3-years terms at the will of the President.

Required Qualifications:

- Terminal degree in Hospitality Management, Hotel Management, or other industry-related discipline.
- Record of effective teaching, scholarship, and service in higher education
- Meets the qualifications for tenure as an Associate or Full Professor in one of the programs in the department.

Preferred Qualifications:

- Meets the qualifications for Associate or Full Professor in one of the programs in the department.
- 3 years' experience evaluating faculty performance
- 3 years' experience building and supervising teams and working in the areas of conflict prevention and conflict resolution.
- 3 years' experience as a department chair or higher-level administrative experience which included assessing programs for continuous improvement, utilizing assessment data for continuous improvement, accreditation report, managing budgets and other resources
- At least one year's experience mentoring faculty, staff and students

- An understanding of the issues that affect college students from a range of backgrounds, including students who are first generation, culturally/ethnically diverse, linguistically diverse, non-traditional, and LGBT.
- Nationally recognized certificates and licenses relevant to hospitality and/or hotel management. (For example: CHSP, CHE, CHRM, etc.)

Posting Date: 09/16/2020

Closing Instructions: Open Until Filled

Special Instructions to Applicant:

IMPORTANT: In order to be considered as an applicant you must apply via the online application system, <https://www.msudenverjobs.com/>.

References refers to a list of three professional references and their contact information.

Official transcripts will be required of the candidate selected for hire.

To apply,

<https://www.msudenverjobs.com/postings/14177>